



ILASA
Institute for Landscape
Architecture in South Africa

**ILASA NATIONAL ANNUAL GENERAL MEETING HELD ON
25 SEPTEMBER 2019 AT 16H30**

MINUTES

1. NOTICE OF MEETING

The meeting was constitutionalised.

2. SIGNING OF ATTENDANCE REGISTER

The attendance register was signed on arrival.

3. WELCOME AND APOLOGIES

Mr Eamonn O'Rourke welcomed all in attendance, **NOTING** apologies as tabled by the secretary.

4. APPROVAL OF AGENDA

The agenda was confirmed without any additional matters.

5. APPROVAL OF PREVIOUS MINUTES

The minutes of the previous meeting was confirmed with minor changes.

6. MATTERS ARISING FROM PREVIOUS MINUTES

- a) It was **NOTED** that Just Trees gets invoiced R25 000 and the funds are paid directly into the ILASA account.
- b) Members **NOTED** that SAGIC and UDISA respectively, have invited ILASA to co-host a conference with them in 2020. It was **AGREED** that more engagement is needed to identify the most viable option for ILASA.
- c) Suggestion by Mr Young, to co-host a conference with IFLA Africa in 2021 was **NOTED**. This could be in the ILASA Awards 2021 coinciding with the IFLA Africa Conference.

7. REGIONAL CHAIR REPORTS

The Gauteng and KZN regional reports were **NOTED**. It was **AGREED** that the Cape chair report would be circulated to the membership.

[Action: Andrew Nkosi]

8. PRESIDENT'S REPORT

The president's report was **NOTED**. The President then discussed his report with members.

9. TREASURER'S REPORT

The treasurer, Mr Rebel, advised that the finances were in a healthy state. It was **NOTED** that there were enough funds to spend on developing the membership.

The following points were **AGREED**:

- a) Allocating an additional R50000 to the unused marketing budget of R50000 and using part of it for appointing a professional PR practitioner to promote ILASA to professional bodies and government departments.
- b) To increase the budget for the bursary fund to R200 000. This amount will also include a student competition in which winners will be funded to attend the ILASA awards.
- c) NEC to consider setting up landscape architecture project seminars to evaluate and make recommendations on the percentage of development budgets allocated to Landscape architecture and enlist Quantity Surveyor departments in universities to assist.

[Action: Danie Rebel; NEC]

10. CPD

The President then took members through the proposed CPD process that ILASA will undertake to allocate CPD points in future. The proposal was endorsed by the members.

11. NOMINATIONS FOR VACANT NEC POSITIONS

It was **NOTED** that the position for the president elect was vacant and there were no nominations put forward for the position.

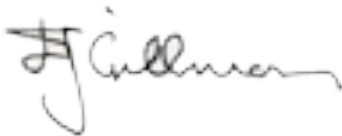
12. CONFIRMATION OF NEW NEC MEMBERS

The NEC members were confirmed as follows:

- ILASA President: Donovan Gillman
- ILASA Vice President: Vacant
- ILASA Immediate Past President: Eamonn O'Rourke
- Post meeting addition of all NEC members:
- Cape Chair: Tamsin Faragher has resigned
- KZN Chair: Bernice Ramble
- Gauteng Chair: Cornel Wentzel will resign in December
- Treasurer: Danie Rebel

13. CLOSURE

The president thanked members for their attendance and closed the meeting.



8 October 2019

President

Date