



ILASA

Institute for Landscape
Architecture in South Africa

ILASA NATIONAL ANNUAL GENERAL MEETING HELD ON 13 AUGUST 2018 AT 16H00

MINUTES

1. NOTICE OF MEETING

The meeting was constitutionalised.

2. SIGNING OF ATTENDANCE REGISTER

The attendance register was signed on arrival.

3. WELCOME AND APOLOGIES

Mr Eamonn O'Rourke welcomed all in attendance, **NOTING** apologies as tabled by the secretary.

4. APPROVAL OF AGENDA

The agenda was confirmed without any additional matters.

5. APPROVAL OF PREVIOUS MINUTES

The minutes of the previous meeting was confirmed without change.

6. MATTERS ARISING FROM PREVIOUS MINUTES

There were no matters arising from the previous minutes.

7. REGIONAL CHAIR REPORTS

The Gauteng regional report was **NOTED**. It was **AGREED** that the Cape and KZN chair reports would be circulated to members. Report distribution was delayed because branch meetings were held just before the conference. **[Angela Davids]**

8. PRESIDENT'S REPORT

The president's report was **NOTED**. The President then discussed his report with members.

9. TREASURER'S REPORT

The audited financial statements were distributed prior to the meeting with the treasurer's report, both being **NOTED** as circulated.

a) The Treasurer, Danie Rebel, advised that ILASA finances were looking healthy and took members through the financials.

b) The Treasurer also **NOTED** that there is more money spent on the conference than the Merit Awards. The budget for marketing and webpage had been increased to design webpage and keep it running.

- c) Danie Rebel also advised that membership fees have been increased by 5%.
- d) It was suggested by Danie Rebel (DR) that ILASA needs to invest the ILASA retained income into worthy causes such as sponsoring bursaries. He proposed that R50 000 be allocated into the bursary fund. It was **AGREED** that the budget would be adjusted to reflect this. This proposal was adopted.
- e) Nadia Funke advised that clarity is needed about Just Trees Bursary funds going through ILASA books.

[Danie Rebel; Adrie da Silva]

10. NOMINATIONS FOR VACANT NEC POSITIONS

Ms Bernice Gramble was confirmed as the new KZN Chair and Ms Tamsin Faragher will be the new Cape chair, they are both therefore nominated to the NEC. Ms Cornel Wentzel has agreed to remain as Gauteng chair.

11. CONFIRMATION OF NEW NEC MEMBERS

The new NEC members were confirmed as follows:

- Gauteng Chair: Cornel Wentzel
- ILASA President: Eamonn O'Rourke
- ILASA Vice President: Donovan Gillman
- ILASA Immediate Past President: Ida Breed
- Post meeting addition of all NEC members:
- Cape Chair: Tamsin Faragher
- KZN Chair: Bernice Gramble
- Treasurer: Danie Rebel

12. MATTERS ARISING FROM THE PRESIDENT'S REPORT

- **CONFERENCE 2020**

There was a suggestion made by the president for the possibility of ILASA co-hosting the conference with other industry bodies and having one industry event. The thinking is that it makes more financial sense to have delegates attend one conference and then choose the streams they are interested in. A mandate will be taken to SAGIC in this regard. Proposal was adopted.

- It was **AGREED** that the decision of the next conference host city would be decided at the next AGM.

- **AWARDS**

Cape Town is ready to host Merit Awards. They are not sure if they can also host the conference in 2020. Suggestion to use the Secretariat to assist in organising the awards.

- Donovan Gillman suggested that some of the surplus money in the ILASA account, should be used to fund winners of the student competition to attend the Merit Awards and conference.
- Lucas Uys expressed that he felt that it is unfair that projects are penalised for not fitting into set criteria. A few suggestions for awards planning were tabled as follows:
 - a) Relook and redefine criteria and have a new category to accommodate projects that do not fit within the set criteria. Ida Breed to recirculate the categories for any new suggestions.

[Ida Breed]

b) Promote the projects and show attendees visuals of all entrants as well as winners.

c) Go on site visits and share knowledge about the projects.

13. ANY OTHER NATIONAL BUSINESS

It was discussed that NEC members must be voting or professional members. Committee members do not need to be voting members. It was **AGREED** that it should be investigated what SACLAP dictates.

14. ANY OTHER REGIONAL BUSINESS

A concern was raised by Nadia Funke that the landscape profession was not awarded bursaries by DPW. Suggested that regional members can also make efforts to reach out to government departments to promote landscape architecture.

15. CLOSURE

The president thanked members for their attendance and closed the meeting.

President

Date